

# VISITATION SCHOOL PTO

*“Events, Fundraising & Community”*

## MEETING MINUTES

**Date, Time, and Location:** Tuesday, April 13, 2021, at 7:00 p.m. via Zoom

**Meeting called to order by** Giovanna Diiorio at 7:02 p.m.

**Attendance:** See sign in sheet. There were 37 families/ members in attendance; a quorum was reached.

Fr. Jim was in attendance and led us in opening prayer.

### 1. Opening prayer

### 2. Sign in “Sheet”

### 3. Financial Report

- Currently have about \$5K and want to find ways to spend it to benefit our students, teachers and school

### 4. Current Open Items

- Mad Science was a success!
- March Madness pool winner was Victor Estrada! Congrats!
  - PTO made \$235 (22 participants)
- Restaurant Nights
  - Alejo’s in Feb made \$249.16
  - LaRocco’s in March made \$300!
  - April location / date TBD

### 5. New Items

- Golf Tournament Update
  - Not moving forward with golf at this time
  - May try to do it in the fall at Mountain Gate
  - Waiting to hear back from Mountain Gate on outstanding questions
- Raise Craze Fundraiser
  - Exploring for the fall
  - Acts of kindness
  - Not paying for acts but paying it forward
- Student Ideas
  - As mentioned in our financial report, we have about \$5K and we were looking at ways we can use these funds to benefit our students, teachers, and school.
    - We received confirmation that we are able to carry over funds next year
  - We will ask what the teachers would like for their students at the next faculty meeting. Where can we help? Mrs. O’Connor to ask.
  - For students we have brainstormed:
    - \$5 Student Gift Cards – Yogurtland or Pizza
    - Playground Equipment
      - We need a Volunteer needed to take inventory of current supplies so we can supplement with what is needed (Student Service Hours?)

- Mrs. O'Connor to ask the teachers at the next faculty meeting: What kinds of equipment would you like the students to use based on the area the class is assigned.
- Jeff to look at with middle schoolers, including Karina Warner
- Donut Drive-By or Kona Ice Truck – Saturday AM “event”
- Reptile exhibit / show – possibly a Saturday AM “event”
  - Looking for a vendor
  - Once we know, get their protocols and give them to Mr. Watson so he can make it work. Probably outside and hand sanitizing before and after.
- Updating PTO Bylaws
  - Haven't been updated in 5 years
  - Primary focus is currently described as building community rooted in faith, fundraising, school development, and marketing
- Board Position Nominations
  - Full month for nominations
  - Every parent is a member of PTO
  - Ok to make co-positions
  - Elections will happen in May
  - Send an email to [visitationschool.org](http://visitationschool.org) to nominate for board positions

## **6. Principal's Report**

- Function of PTO to raise goodwill, fundraising and community development
- Every year Playa Venice Sunrise Rotary gives out mini grants
  - O'Connor bought \$400 of book that have multicultural authors
  - Mr. Murillo received \$200 music and art for art supplies
  - Ms. Serrano received \$200 for Spanish supplies
  - Ms. Solari received \$200
  - Out of all the schools we had the most teachers apply and the most recipients as well
- 2<sup>nd</sup> Graders
  - Just had their 1<sup>st</sup> Reconciliation
  - Preparing for their 1<sup>st</sup> Holy Communion- keep them in your prayers
- Completely new schedule
  - Struggled with gates opening and closing
  - Supervision at recess with 6 different recesses
  - Proud of teachers and students for acclimating so quickly
- Next Year
  - Full days M-F, full days and half day Fridays
  - Available for questions after the meeting via email or phone calls
- Where are the kids eating?
  - Using grassy area
  - Trying to move kids from the floor to the bench
  - Older kids like to walk around and eat
  - 6-8<sup>th</sup> have 2 10minute breaks
- After school care?
  - Yes and having summer camps
  - Sue Calsbeek is working with protocols from health department
  - Structurally and organizationally back
  - Still have masks and socially distanced

- And we get Ms. Shelia back
- For Summer there is a month commitment, but kids don't have to attend full time?
  - We have to guarantee stable groups
  - We need the financial commitment of the month
  - Hoping that if parents choose to only come M-Th, we won't be able to pro-rate it and attendance isn't mandatory
- What is the cost and what does August look like?
  - 80-85 students is what is expected at summer camp
  - Set tuition based on who is interested
  - Financially we haven't been able to set that yet
  - Once we get the commitment, we will be able to set the price
  - In August, daycare closes the week before school starts
- Vaccinations
  - Will there be a vaccine mandate?
  - Every other vaccine is required, but seeing as we don't know if it is approved, I don't see it being mandated for 2021
  - Waiting on direction from archdioceses, no communication yet
- Another survey will be going out for May and June
  - Last opportunity to join
  - How many will like to join will impact what the schedules look like by class
- Is Friday still an option?
  - As we are only two days into the new schedule, it hasn't been evaluated at this time with teachers and staff
- Will there be a Spring Sing?
  - Mr. Watson and Mr. M are working about
    - Maybe we can do by class on different days
  - Working on outdoor mass and ceremony
    - Limited just to immediate families only
- Can we use the summer camp to add additional instruction?
  - Summer school 3<sup>rd</sup>-8<sup>th</sup>, but low enrollment historically
  - Not something we are looking at for the summer of 2021
  - Will be adhering to the travel guidance by DPH for summer camp
  - Will be going to follow whatever the guidance is at that time
- Will Ms. Palmer do her art?
  - Don't know at this time
- If more kids will come to campus in may/June, will that mean classrooms will be split into 2 cohorts?
  - 4<sup>th</sup> Grade and 5<sup>th</sup> Grade may have to do
  - If more kids will come to campus in May/June, will that mean classrooms will be split into 2 cohorts?
  - Take on 6,7,8 the schedule
- Seems like it might be too much for this call but would be curious to know some of the factors involved in adding Friday?
  - Clean school, best practice not a mandate
  - Time spent to run online and 2 cohorts
  - Employment law issues
  - A lot of factors
- Will PE start back, if it hasn't already?
- Will there be a virtual option next year?

- Not at this time. That is not the current recommendation
- What is the timeline for coming back for Fridays?
  - Mr. Watson need to discuss with Fr. Jim, myself and teachers
  - Faculty meeting question
- Will the last day of school still have 2 hours zoom?
  - Teachers and I have discussed the last day of school
- Will the google classroom platform be eliminated next year as well?
  - It might be a tool that the middle school kids use
  - The teachers have the ability to use whatever platforms they might want. It is in the hands of the teachers
  - Maybe that will be used
- Will there be more instructional time this year especially if there are more students on campus?
  - Needs to be evaluated and discussed

## **7. Pastor's Report**

- Remember Renew Visitation?
  - Air conditioning in school
    - Taking forever for plans with city offices being closed
    - Electric and building and mechanical plan checks have all been submitted
    - Next week, mike Rotolo will be putting them out to bid to various contractors of how much it will cost
    - We currently have \$387,000 set aside for it.
  - There are a few other miscellaneous other items outstanding like the painting of a logo or mural
  - A few donations we've received specifically for the school
    - Knights Of Columbus - \$500 to the school
    - Fr. O'Grady's funeral in lieu of flowers collected money and that money will go to the school
    - We also received a check for \$10,000 and last Sunday someone donated \$10,000 for tuition relief and betterment of the school.
  - Bylaws help build and enhance the faith community of the school and parish
    - How can we help build the spirituality of our community
    - Mike has something that was done back East
    - Beach mass in the summer, Sunday at 5pm

## **8. Additional Comments/Concerns**

## **9. Adjournment**

*\*The PTO Board plays a major role in the achievement of the vision of Visitation School, acting as a support for the school, parents and students. Their primary focuses are building a community rooted in our Catholic faith by acting out and proclaiming the Gospel message, fundraising, school development, and marketing*

## **Additional Questions/Comments/Concerns:**

**Next meeting:** May 11, 2021

**Meeting adjourned at 8:18pm**

**Minutes compiled by** Deborah Abdelkerim, Secretary